



# Journalist

8 week summer contract

## CRC's Mission

The West Island Community Resource Centre (CRC) is a non-profit organization dedicated to improving individual and collective well-being in the West Island. It provides an information and referral service and strengthens and supports the development of the West Island community in collaboration with community partners.

## Journalist Role

This position will have an important role in developing a new project that aims to promote the voice of West Island seniors in vulnerable situations. In collaboration with local community organizations and members of the West Island Seniors' Table, the project aims to promote the voice of seniors through various media formats. The journalist position will help to develop the first phase of the project.

## Primary Duties and Responsibilities

Helping to develop and implement the project's action plan, including outlining the tools and media format that will be used, creating questionnaires for the interview process, incorporating best practices regarding interviews and testimonials, and ensuring that ethical guidelines are in place.

The journalist will also support the creation of a communication plan to share the project with local community partners and stakeholders.

## Eligibility

This position is part of the Canada Summer Jobs program. Applicants must meet the criteria:

- Be between 15 and 30 years of age at the start of the employment;
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act;
- Be Legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

## Qualifications

- Student pursuing studies in journalism or related field
- Ability to work autonomously and complete tasks in a timely manner
- Knowledge of the West Island and experience working in a non-profit or charity organization is an asset.

## Contract Details

8-week contract, Mon- Fri, 35 hrs/week. Dates and schedule to be discussed.

Hourly rate: \$16.50/hour

Please send your cover letter and CV to [Khadley@crcinfo.ca](mailto:Khadley@crcinfo.ca) by May 18<sup>th</sup> 2022.