



### **Description of Organization**

[LI-BER-T House](#) is a registered charitable organization focused on transitional housing and services for at-risk women leaving rehab (substance abuse treatment programs). Services include providing women transitioning from rehab into society with a safe housing alternative, and to empower them to become self-sufficient through learning, leadership, companionship and service.

### **Responsibilities**

- Preparing activities - recreational, physical, ie: evening walks (bring your ideas to the table)
- Accompany residents to meetings and/or appointments
- Participating in and contributing to strategic discussions
- Establish a bond of trust with participants through active listening and positive interactions
- Supervising the community to assure rules are respected
- Provide occasional crisis intervention
- Developing an evaluation system to track results

### **Requirements**

- Experience / interest in the community sector; particularly in carceral/addiction reform, transitional housing, women's rights
- Organized and proactive
- Written and verbal communication skills in English and French
- Basic computer skills – Word, PDF, Excel
- Discretion and sound judgment
- DEC in nursing; special education techniques; social work techniques; delinquency intervention techniques; adult supervision techniques

**Duration:** 6 months contractual with option for permanent status at the end of contract

**Site of employment:** This role will be conducted onsite at our residence in Pointe-Claire.

**Hours:** 20 hours/week in the evenings – beginning in the fall of 2022

**Remuneration:** \$25/hour

Interested applicants should send a cover letter and resume to Liane Berry by email: [liane@libert.ca](mailto:liane@libert.ca) (email subject: "Assistant Caseworker")